

# **2013-2014 Budget**

## **Emergency Communication District of Ector County**

### **Board of Managers:**

**Bennie Cope, Chairman**  
**Freddie Gardner, Vice-Chairman**  
**Timothy Burton, Secretary**  
**Thomas McCain**  
**Jimmy Ellis**

### **Staff:**

**Kevin Jones, Executive Director**  
**Aaron Jones, Operations Manager**  
**Melissa Aguirre, Administrative Assistant**

*As Approved by Board of Managers - July 10, 2013*

## **Emergency Communication District of Ector County 2013 - 2014 Budget Highlights**

The total amount budgeted for Fiscal Year 2013-2014 is \$1,052,383. Of the total, \$872,383 is operating expenses, \$125,000 is for City of Odessa Conditional Call Taking Agreement and \$55,000 is for capital.

Estimated revenue for FY 2014 is \$1,079,500. The proposed budget is less than the total estimated revenue.

To meet the operational and administrative requirements and goals of 9-1-1 emergency telephone service effectively and efficiently, FY 2014 line-item accounts are detailed in the following pages.

An attached spreadsheet compares all expenses and estimated revenues for FY 2014 with those of FY 2013.

**Emergency Communication District of Ector County  
2013-2014 Account Highlights**

<b>Account</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Account Description</b>
4100	\$ 444,712	\$ 616,633	<i>Personnel:</i> Personnel costs associated with all full time personnel. Associated expenses in regards to Retirement, FICA, Medicare, and Insurance are included. An appropriation of \$150,000 has been allocated for a one time buy down on unfunded liabilities within TCDRS.
4213	\$ 4,000	\$ 3,000	<i>Office and Mapping Supplies:</i> Supplies include office supplies, publication materials, labels, envelopes, batteries, copier, and mapping supplies.
4220	\$ 5,000	\$ 4,000	<i>Small Equipment/Furniture/Software:</i> Small tools, equipment, and software necessary to perform routine operations.
4223	\$ 300	\$ 300	<i>Postage:</i> Postal expense for office correspondence and mail-outs.
4310	\$ 61,477	\$ 62,310	<i>Office Rent:</i> Office space and parking.
4319	\$ 28,800	\$ 23,150	<i>Professional Services:</i> District's legal advisor and fees to participate in the Texas 9-1-1 Alliance for legal, legislative, and regulatory representation. Includes office network services and contractual maintenance services.
4320	\$ 10,000	\$ 10,500	<i>Accounting Service/Audit:</i> Annual audit and consultation fees to incorporate any recommendations provided by the annual audit and tax law changes.
4341	\$ 4,500	\$ 5,100	<i>Telephone Service:</i> Monthly and long distance service for office and wireless phones.
4351	\$ 6,000	\$ 6,700	<i>Insurance:</i> Property/liability coverage includes: Auto, Errors & Omission, General Liability, Real and Personal Property, and Worker's Comp.
4361	\$ 45,000	\$ 45,000	<i>Transportation/Membership:</i> Travel related expenses: hotel, airfare, per diem, and related expenses for staff and dispatchers. This also includes all professional membership fees.

<b>Account</b>	<b>FY 2013</b>	<b>FY 2014</b>	<b>Account Description</b>
4362	\$ 10,000	\$ 10,000	<i>Tuition/Training:</i> Training material, supplemental training/user manuals, and registration fees for training programs. Non-travel training and education expenses, tuition reimbursement for staff, and training for dispatchers.
4375	\$ 11,200	\$ 11,000	<i>Advertising:</i> Public education, legal notices, public information projects and materials used for public information displays presented by either the District or any of the local public safety agencies.
4441	\$ 8,000	\$ 6,000	<i>Office Equipment Maintenance:</i> Repairs and maintenance on office equipment such as PCs, printers, copier, etc. This includes software maintenance (license renewals).
4451	\$ 3,000	\$ 3,100	<i>Auto Maintenance:</i> Routine gas, oil, washes, and minor repairs to District vehicle.
4481	\$ 210,000	\$ 190,589	<i>E9-1-1 Equipment Maintenance:</i> Leased equipment, maintenance, wireless fees, and database fees to provide Enhanced 9-1-1 service to two PSAPs.
5001	\$ 370,511	\$ 55,000	<i>Capital Expenses:</i> Contingency Fund - \$25,000; Year 3 of 6 year Pictometry Project - \$25,000; 911 Pictometry Upgrades - \$5,000.

## Budget Expenditures & Calculations Expense Categories

	Account	Description	FY 2013	FY 2014
<b>Personnel</b>				
	4115	Salaries	\$ 202,080	\$ 204,000
	4116	Car Allowance	\$ 5,400	\$ 5,400
	4142	Retirement	\$ 33,772	\$ 186,842
	4143	FICA/Medicare	\$ 9,259	\$ 9,220
	4144	Health/Life Insurance	\$ 84,200	\$ 86,171
	4150	9-1-1 Call taker Positions	\$ 110,000	\$ 125,000
<b>Supplies</b>				
	4213	Supplies	\$ 4,000	\$ 3,000
	4220	Small Equipment/Furniture	\$ 5,000	\$ 4,000
	4223	Postage	\$ 300	\$ 300
<b>Services</b>				
	4310	Rent	\$ 61,477	\$ 62,310
	4319	Professional Services	\$ 28,800	\$ 23,150
	4320	Accounting Service / Audit	\$ 10,000	\$ 10,500
	4341	Telephone Service	\$ 4,500	\$ 5,100
	4351	Insurance	\$ 6,000	\$ 6,700
	4361	Transportation/Membership	\$ 45,000	\$ 45,000
	4362	Tuition / Training	\$ 10,000	\$ 10,000
	4375	Advertising	\$ 11,200	\$ 11,000
<b>Maintenance</b>				
	4441	Office Equipment Maint	\$ 8,000	\$ 6,000
	4451	Auto Maint / Allowance	\$ 3,000	\$ 3,100
	4481	E9-1-1 Equipment Maint	\$ 210,000	\$ 190,589
<b>Capital</b>				
	5001	Capital Expenses	\$ 164,261.00	\$ 55,000.00
<b>Total Budgeted Expenses</b>			<b>\$ 1,016,250</b>	<b>\$ 1,052,383</b>
<b>Encumbrance</b>	<b>FY 2013</b>	<b>Priority Dispatch Pro Q&amp;A (Police &amp; Fire)</b>		<b>\$ 54,261</b>
		Encumbered funds to be applied against deposited (held) funds.		

## Revenue Categories

Account	Description		FY 2013		FY 2014
3224	AT&T Service Fees	\$	335,000	\$	250,000
3225	VoIP Fees	\$	16,000	\$	15,000
3226	Wireless Fees	\$	550,000	\$	500,000
3227	CLEC - Facility Based	\$	200,000	\$	180,000
3228	CLEC - Reseller	\$	25,000	\$	20,000
3229	Pre-Pay Fees	\$	90,000	\$	110,000
3651	Interest Income	\$	6,500	\$	4,500

<b>Total Budgeted Revenues</b>		\$	<b>1,222,500</b>	\$	<b>1,079,500</b>
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<b>Profit/Loss</b>		\$	<b>206,250</b>	\$	<b>27,117</b>
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Summary of Budgeted Accounts					
			2013		2014
	<i>Personnel</i>	\$	444,712	\$	616,633
	<i>Maintenance</i>	\$	221,000	\$	199,689
	<i>Services</i>	\$	176,977	\$	173,760
	<i>Capital</i>	\$	164,261	\$	55,000
	<i>Supplies</i>	\$	9,300	\$	7,300
<b>Total Expense Budget</b>		\$	<b>1,016,250</b>	\$	<b>1,052,383</b>
<b>Estimated Revenues</b>		\$	<b>1,222,500</b>	\$	<b>1,079,500</b>
<b>Estimated Profit/Loss</b>		\$	<b>206,250</b>	\$	<b>27,117</b>

Current tariff rates are:

- \$ 0.50 Wireless
- \$ 0.50 Nomadic VoIP
- \$ 0.63 Residential
- \$ 1.71 Business
- \$ 1.71 Trunk